

The Anderson Graduate School of Management 3-2 MBA Program for Undergraduates

The 3-2 Master of Business Administration (MBA) Program is designed for undergraduate students interested in starting an MBA degree while completing an undergraduate degree in an area other than business.

PLEASE READ CAREFULLY!

The 3-2 MBA Program permits a University of New Mexico undergraduate student to complete both a bachelor's degree in a field outside of The Anderson Schools of Management and an MBA degree in a minimum of five (5) years. Students will complete a total of 37 hours of MBA coursework for an accelerated track program and 43 hours for a focused track with a concentration to meet degree requirements. Completion of the 3-2 Program is accomplished in the following manner:

1. For the first three years of university studies, the student pursues a full-time course load (15 – 18 hours) of undergraduate work in any college other than The Anderson Schools of Management.
2. By the end of the junior year, the student's major requirements must be near completion.
3. It is recommended that students complete math through Calculus and an introductory Microeconomics course.
4. Typically, during the second semester of the junior year, the student applies for admission to the MBA program at Anderson. In order to be considered, the student must submit a complete MBA application packet, along with the 3-2 Program application.
5. The student is expected to meet the following minimum MBA admission requirements --
THERE ARE NO EXCEPTIONS TO THESE REQUIREMENTS:
 - Complete, by the end of the junior year, at least **90 hours of coursework** toward the bachelor's degree so as to be within one year of graduation. *No fewer than 30 of these hours must have been taken at UNM in order to meet UNM's residency requirement;*
 - Achieve a **minimum cumulative grade-point average of 3.00** on all work taken at UNM;
 - Receive a score of 500** or above on the GMAT or an equivalent score on the GRE.
 - Meet application deadlines:** Fall - April 1st; Spring - October 1st; Summer - February 1st
6. Once admitted to the 3-2 Program, students will complete 18 hours of MBA core courses during the senior year, which will constitute the student's minor course of study (student's major advisor is allowed to submit degree audit exceptions). It is recommended that students take 9 hours of MBA core courses the first semester, and 9 hours of MBA core courses the second semester. Concurrently, the student completes the requirements for the bachelor's degree and graduates.
7. In the fifth year of study, *if the student has a minimum of 3.0 GPA in all MGMT coursework attempted and has completed their undergraduate degree program*, the student will be admitted to graduate status. Once in graduate status, students will have a minimum of 19 hours left to meet their MBA degree requirements in the accelerated track and 25 hours for the focused track.

All MBA program degree requirements and academic regulations apply to students in the 3-2 Program.

THE ROBERT O. ANDERSON GRADUATE SCHOOL OF MANAGEMENT

Application and Checklist for Admission to the 3-2 Program

This form must accompany your application packet

STEP 1: To be completed by the student.

Name _____ UNM ID# _____
 Email _____ Phone _____
 Current College Enrolled In _____ Expected Degree (BA, BS) _____
 Expected Date of Graduation _____
 Semester you are applying for (circle one): Fall Spring Summer Year _____

I understand that in order to be admitted to the 3-2 Program, I must have satisfied the minimum MBA admission requirements.

In order to continue in the MBA program immediately following completion of a bachelor's degree, I must:

- Email the 3-2 advisor at Anderson to indicate pending completion of degree and receive approval to continue as an MBA student; AND
- Have completed 18 hours of core MBA courses; AND
- Hold a minimum GPA of 3.0 in all MGMT courses attempted; AND I understand a minimum of 37 hours total are required to complete my MBA degree.

Student Signature _____ Date _____

STEP 2: To be completed with the student and undergraduate college advisor.

The student has completed 90 hours with no more than 30 hours (which includes the 18 hours of shared credit MBA) remaining to complete an undergraduate degree program with a GPA of 3.00 or better in all undergraduate courses to date and will be within one year of graduation (a minimum of two undergraduate courses) as demonstrated in the worksheet below;

Total # of hours completed	_____	+	
Total # of hours in-progress	_____	+	
Total # of 3-2 MBA hours	18	+	
Total # of hours remaining to graduate	_____	+	<i>(must be 12 hours or fewer)</i>
TOTAL HOURS	_____	=	<i>(must be 120 hours or more)</i>

- I understand that I am able to submit degree audit exceptions when necessary (e.g. MGMT minor).

College Advisor Approval _____ Date _____
Authorized signature

STEP 3: To be completed by Anderson 3-2 advisor.

The student has been informed of the process for enrolling in Graduate Management courses as 3-2 student and formal process to enroll after completion of Bachelor's degree.

Anderson Advisor Approval _____ Date _____
Authorized signature