

COURSE OVERRIDE FORM

To request authorization to enroll in **graduate level** (500/above) management classes:

Please complete **IN INK** and **PRINT** legibly.

Student Name: _____ UNM ID _____

Requested Semester: _____ / _____ Email: _____
Semester / Year

I hold the following CURRENT STUDENT STATUS WITH UNM

Other Graduate or PhD Program (list program) _____

Pending Undergraduate Degree (list degree program): _____
• Green Cards are attached.

Non Degree Graduate. I have been admitted to the UNM Non Degree Graduate Program.

- You may choose courses from the following MBA entry level courses: MGMT 501, 502, 504, 506, 508, 511 and 522.
- MACCT Program prerequisites are: MGMT 502 & 503.
- Other courses may be requested. Approval will not be granted without the pre-requisite requirements.
- If the prerequisite course was taken at another institution, please provide a transcript.

Choice #1 MGMT PreRequisite: _____

Choice #2 MGMT PreRequisite: _____

Here are some important things you need to know about taking MGMT courses before you have been accepted into the program. Please read and initial each point. We will assume that you understand each point or will ask for clarification.

_____ Coursework taken prior to admission to the MBA/MACCT programs at Anderson is considered transfer credit and must be listed on the transfer credit section of the Graduation Application in order for it to be applied to degree requirements. Anderson will accept a maximum of 6 credit hour of transfer work as long as the grade received is B or better.

_____ Students are allowed only 6 hours of graduate level course work, then must be admitted to the MBA or MACCT program to take additional MGMT graduate-level courses.

_____ Financial Aid Information: Students in the UNM Non Degree Program do not qualify for financial aid according to the guidelines and policies of the Office of Financial Aid at the University of New Mexico

_____ Coursework taken while in non degree status, or second bachelor's status, is not eligible for waiver.

_____ Successful completion of any approved coursework while in Non Degree status, does not guarantee that you will be admitted to the MBA or MACCT program. If you are interested in applying to MBA/MACCT, application information is available here: <http://www.mgt.unm.edu/prospectivestudents/>

_____ By enrolling in any course at Anderson, the student accepts the Anderson Academic Honesty Code and affirms the following pledge:

I will not lie, cheat, fabricate, plagiarize or use any other dishonest means to gain unfair academic advantage.

Student Signature: _____

Enrollment approval will be granted 1 week prior to the start of term provided the course override is received two weeks prior to the start of term. Semester start dates can be found here: <http://registrar.unm.edu/acadcal.htm>

For official use only. Do not write below this line.

SHACRSE _____

SFAREGQ _____

Approved _____

Denied _____

SFASRPO _____